

Tomorrow's Hope Inc.
Application for Employment

Note: All pages, including duplicates, must be complete to be considered for employment.

PERSONAL INFORMATION

Name: _____ Date: _____

Current Address: _____
Street address City State Zip

Phone Number: _____ Message Phone: _____

SS #: _____ Are you 18 years or older? Yes No

Part of your job description may include driving a personal or company vehicle. Do you have a current Idaho driver's license? Yes No Driver's License #: _____ Expiration Date: _____

Your position may necessitate driving your personal vehicle. Do you have at least the minimum liability insurance required by Idaho for your vehicle? Yes No

List any driving violations (tickets, accidents) that may affect your ability to be covered by the agency's insurance: _____

Do the seatbelts in your personal vehicle work properly? Yes No

Do you have seatbelts in the back seat of your vehicle (children ride in the back)? Yes No

Your job may include driving with a client in your personal vehicle in the community and surrounding areas (i.e.: Boise, Nampa, and Meridian). Employees driving with clients in the vehicle are reimbursed a set rate upon submission of required documentation. Is your transportation reliable? Yes No

Our regulations require that we ensure that individuals hired do not have a conviction or prior employment history of abuse, neglect, mistreatment, or exploitation of a child or vulnerable adult. If hired, your employment will be contingent upon completing fingerprint background checks with the Health & Welfare Criminal History Investigation Unit. This background check accesses all records including convictions, withheld judgments, adult/child protection records and sealed juvenile records. If anything turns up on the background check, the Department of Health and Welfare will conduct an Exemption Hearing and determine whether or not we may extend permanent employment to you. Please list issues that this background check might uncover: _____

Note: An arrest or conviction on your record does not automatically disqualify you for employment. This will be considered on a case by case basis. The results of your criminal history checks will be compared with you application. Failure to disclose such information on your application may result in termination.

Do you have a communicable disease? Yes No If yes, feel free to explain: _____

Tomorrow's Hope requires initial and random drug testing for all employees. Will this be a problem for you?
 Yes No

Note: any job offer will be contingent upon taking and passing a physical examination and drug test.

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EDUCATION HISTORY

Highest year completed of high school: _____

Highest year completed of college: _____

Name of college(s) or university(s): _____

Degrees earned: _____

Dates attended college: (from/to) _____

Are you currently in college: Yes No If yes, what school and year? _____

Other relevant educational experience: _____

Have you had training or been certified in the following:

CPR: No Yes, date: _____

Seizures: No Yes, date: _____

First Aid: No Yes, date: _____

Diabetes: No Yes, date: _____

EMPLOYMENT HISTORY

List your complete work history for the last five years. Begin with the most recent history and work backwards.

1. Employer: _____ Supervisor: _____

Address: _____ Phone: _____

Position(s) Held: _____ Dates worked from: _____ to: _____

Reason for leaving: _____

2. Employer: _____ Supervisor: _____

Address: _____ Phone: _____

Position(s) Held: _____ Dates worked from: _____ to: _____

Reason for leaving: _____

3. Employer: _____ Supervisor: _____

Address: _____ Phone: _____

Position(s) Held: _____ Dates worked from: _____ to: _____

Reason for leaving: _____

4. Employer: _____ Supervisor: _____

Address: _____ Phone: _____

Position(s) Held: _____ Dates worked from: _____ to: _____

Reason for leaving: _____

5. Employer: _____ Supervisor: _____

Address: _____ Phone: _____

Position(s) Held: _____ Dates worked from: _____ to: _____

Reason for leaving: _____

May we contact your present employer: Yes No If no, please explain: _____

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PERSONAL INTERVIEW QUESTIONS

These questions must be answered prior to your interview. If you need more space, use the back of the application.

Do you have any experience, paid or unpaid, working with people with Developmental Disabilities? Please explain: _____

Give your definition of Active Treatment: _____

What is Positive Reinforcement? When should it be used? _____

What are your strengths and weaknesses? _____

What are your expectations from Tomorrow's Hope as an employer? _____

Are you looking for: Part Time (how many hrs/week? _____) Full Time (35 or more hours/wk)

Check the days/times you are available to work:

- | | | |
|---|---|---|
| <input type="checkbox"/> Weekday mornings | <input type="checkbox"/> Weekday afternoons | <input type="checkbox"/> Weekday evenings |
| <input type="checkbox"/> Weekend mornings | <input type="checkbox"/> Weekend afternoons | <input type="checkbox"/> Weekend evenings |

Are you looking for: Permanent job Job during school Summer job Other (specify below)
